

Minutes for PTA meeting 25/2/09

Agenda for the evening

Why a PTA?

Introductions-where are my kids, what room etc

PTA objectives - All;

Sense of community, giving parents opportunity to interact

Fundraising

Gala 2008 driven by a small amount of people- a wider range of people would be a big plus!

Involve new people to the school

How is the money used? Parents to input decision making

Links between parents, school and BOT

More potential than 'just fundraising'

How to create a community

BOT meeting is a public meeting- rep from PTA to go to BOT meeting?

Knowledge of BOT

PTA constitution and rules-we are now registered and there is a website/register with the charities commission

Objectives to be incorporated in the constitution

PTA structure

Stand alone organisation, then grant money for the school, more ownership to parents

Martin-financial management – look at options

Parents to have ownership, will help more?

Search information from website

Parent autonomy more details to investigate

Friends of the PTA

People that won't come to meetings but will help out

A class 'phone list'?

A voluntary basis only

A person to represent each class from the PTA,

Michelle has central list from people from the gala last year

Martin- Board survey going out before end of term, section for PTA?

Change the perception about the PTA, a personal approach, a PTA section on the school website

Awareness of website

Beware of over emphasizing fundraising –keep it simple? Beware of parents being constantly asked for money or time

PTA is about empowering parents, perhaps not call the group PTA

Go out separately from the board? Newsletter for each class

Martin letter going out, new curriculum

Point of contact first- gather phone numbers. Asking do you want to be a friend of the PTA?

Jo to draft a ‘friend of the PTA’, ‘Do you want to be informed about upcoming events?’

Internal PTA structure-roles

Jo Newland - to chair meetings for Term 1 and 2

Laura Radcliffe - secretary

Treasurer-to be decided next meeting

New families committee

Karyn, Bianca and Theresa

Twice a term new parents morning tea – Last new parents morning tea went really well
Pre-enroll forms to go to committee

Communication - Person to take on role of communication- Philippa Ross-James -
important points from meeting for parents and board-to go with Thursday newsletter,
Matt Hutchinson to update website

Fundraising coordinator and sub committees for each fundraiser

Mail to go to office c/o Marie, Brigitte to sort and point of contact, bring mail to next meeting

No other roles but will come up during the year

Photocopying to be done at school-school budget

Car Rally

NOT A FUNDRAISER!! A COMMUNITY EVENT ONLY

Daytime at the weekend are well attended-Michelle

Kick year off with this-15 people to run, potential to raise some money

Course around Pauatahanui, Whitby, Camborne with fun activities. 12 o clock start on a Saturday, register a car-pay a fee, different start points, lots of fun questions to answer
BYO picnic at the end, sausage sizzle and fizzy drinks, face painting and tattoos

28th March - 15 volunteers - \$ 5 entry per car

Jo Newland, Amber, Kim, Theresa, Helen, Claire, Phillipa, Brigitte, Rachel Callear,
Karen, Laura,

Gala

Lots of people should be involved in the gala, positivity

Michelle will coordinate . 12 key roles plus 4 extra. Michelle will oversee but will need;

Bank-float/eftpos , Food hall, Outdoor food/drinks, Plants, 2nd hand items, Rides, Fun stalls, Crafts, Cakes, Pantry and sweets, Raffles, Stage entertainment, Rubbish, Marquees, Signage/Program, Security,
4 other roles, Donations, Set up/Clean up, 2nd hand collecting/sorting, Advertising

Date for the gala, no clashes – Michelle and Christine to coordinate

PTA

PTA to meet last Wed of each month except next time Wed 18th Mar (parent/teacher meetings on the 25th) – Board meetings 3rd & 9th week of each term.

Next agenda

New name

Treasurer

Gala

Fundraising plan - Crazy family - Blokes night – School Dance – Sports events
(Martin to provide BOT's programme for the year).

Constitution (PTA)

All teaching staff to get a copy of minutes from meeting