

MINUTES

Paremata School PTA Meeting

28th April 2010

7.30 PM

Meeting called by Joanne Newland at 7:35

Item

Apologies – Fenella Christy, Kate Brown, Martin James, Michelle Block

Approval of last meeting's minutes: Jo Newland & Laura Radcliffe

Open Issues

1. Events

Pancake breakfast

- Thurs 20th. Cancer foundation sending stuff.
- Donation of \$150-200 from Mana New World (main sponsor).
- Andrew Wilkinson-Heinz will source some product. Will let Brigette know about premade mix. Brigette will catch up with Andrew.
- Brigette will check in Room 12 to see what gala left overs there are.
- Moore Wilsons 2.5-5% discount. Can ring nearer the time to check.
- Tomorrow in the newsletter will be a pink letter about the breakfast. Hours are 7-8:30. Rachel will need some help with ticketing.
- More cupcakes this year. Wrapping for cupcakes the night before. Estimate of 700 pancakes. Some will need to be pre-made the night before. Pancake makers in Room 5.
- Staffing - Rachel will collate all info and let us know who else will be needed
- Laura/Christine will ask other staff.
- Servers to bring spatula, knife and other gear – Jo will ask people to bring these when we do reminder email.
- Laura's class will do clearing signs and posters.
- Photographer?
- Tables to be picked up the day before (Karyn/Jo Prestwood)

Sophie Gray – update- next meeting

John Shackleton – update-nothing further for now

Disco (Yrs 1 – 6) - Check if Senior council want to help organising-Laura will do this. Jo will check with Michelle re. organisation of event. Tentative date 7th Aug. Will discuss at next meeting.

Gala

No one appointed to coordinate at this stage. Jo to put notice in newsletter.

Amber and Aaron will help but unable to co ordinate outdoor activities and manage communication. They will run a stall on the day.

Bianca possibly not available but will check and get back to us nearer the time
Brigette Harvey & Jo Newland – outdoor food
Theresa Ready - Crafts and face painting
Karyn Smith - cakes and organise petting zoo
Angela Rickard - Entertainment
2nd hand clothes, toys and books-Lynette Antequil
Set up/clean up – Kate Benson-Cooper
Signage – Helen Graeme (with Kate)
Donations and raffles- Possibly Michelle (need confirmation)

Jobs to be filled;
Outdoor activities
Indoor food
Overall co ordinator
Pubilicity – possibly Claire Giblin (need confirmation)

2. Landscaping plan update-next time
3. Lunches - Lynette – talk to Sally and update next meeting.
4. New PTA members – need to recruit some new parents.
5. PTA information for website – Karyn updating this.

New Business

Grants - Jo Prestwood needs quotes. Work with Martin on this. Jo Newland to provide up to date wish list. Discussed kicking wall and landscaping.

Reports

Principal/Board - Board elections-voting closes 7 May, results on the 13 May - Martin

Friends of PTA Membership (any new from last notice?) Lesley

New Family Welcome Committee Morning tea 6th May at 9:00

Fundraising correspondence Brigette

Adjourned: 8:55 Next meeting: 26 May