

Minutes

Paremata School ParentLink Meeting

Thursday 16 February 2023

Meeting started 7:22pm

Meeting called by: Jo Gibbs

Apologies: Sarah Jones, Sarah Riddering, Chris Rowlands, Claire Cameron, Jess Unuka, Susie Robertson, Bryce Coleman

Jodie Hickey-Smith (has left the Parentlink as her children have finished at the school)

Present: Jo Gibbs, Karen Graumans, Jodie Cayford, Katie Firth, Becky Spencer (staff)

Items:

1. **Elected chair:** Katie nominated herself. Seconded by Jo.G
2. **Secretary:** Jodie nominated herself. Seconded by Karen
3. **Treasurer:** Michelle Griffin will remain as the treasurer for the ParentLink money raised.
4. **Minutes:** November minutes accepted. Moved by Karen.G and seconded by Jo.G.
5. **Actions arising:** None
6. **Fundraising/social events we would like to achieve for this year:**
 - Wine Fundraiser term 1 – **Karen** (may have to pause for now as winery flooded)
 - Bingo evening Term 1 - TBC
 - Quiz night, term 2 – **Jodie.O**
 - Disco – aiming for Term 3 event 5.30pm to 7pm – **Anna.M (TBC)**
 - Skipping fundraiser term 3 – **Office**
 - Raffle term 4 - **TBC**
 - Mega Garage Sale term 4 – *New person required to run*
7. **Connecting with parents**
 - New families afternoon tea. Hope to hold in Term1 - 24 March, Term2 - 16 June, Term3 – 8 September & Term 4 – 24 November. We welcome the assistance of anyone on these afternoons between 2pm – 3pm to learn from Jo to greet new families from the school and flying start on Friday's, will send out reminders of the event (home baking welcome on these days also)
 - A flyer was sent home to the year 1 to year 6 families school bags. Inviting any parent who would like to join in with the PTA or help out with the PTA this year. Five forms were received at the office, none via the school website. Jo.G will included in the newsletter for another week as well.
8. **Treasurer update:**
 - It is noted in the PTA meeting rules that at each meeting you should; show a statement including the income raised and the expenditure. Something we have been missing. It may interest other potential PTA members what the money we raise is specifically being used for. To feel proud of how they helped raise money for a particular area of the school. We have been fundraising for technology for a few years already. *(We may also be using the money to cover Teacher Aides for example)* Out of the money raised it would be good for the kids to see an item outside the classroom on what our efforts go towards. Eg: Like new picnic tables. In previous years there has been previous discussions about fundraising towards a soccer kick wall, bike track around the field & turf cover over the year 3&4 netball court. *(Unsure if this comes from fundraising or if the ministry would cover these bits)*

9. 2023 meeting dates

- Planned dates for this year are: 1 meeting each term – two in term1: 16Feb, 30Mar, 18May, 3Aug, 12Oct. (all flexible in case other things pop up in the year)

10. Any other business:

- If we are running a Bingo evening or quiz night event involving alcohol, we need to apply for council license ASAP - at least 5 weeks prior to the event. Best to have a school member to be the person for this as it involves more personal details & responsibility than the PTA members.
- We could arrange a Hungi fest at the school to get the wider community involved. Ask for pre-orders of food if run as separate thing like a Matariki evening in winter. It could alternatively be added as a food option in the Garage sale. Experts would need to help run, digging in the ground & preparing the day/night prior.
- Bryce confirmed we are looking to raise \$20,000 for the school in 2023
- Great to have teacher Becky along for this meeting, good to have a teacher's point of view attending. It would be great to have a different teacher each meeting (along with OR instead of Bryce). Only 5 meetings a year, teachers would only have to attend once every three years.
- Keep in mind a meeting can only be run with at least 2 parents and 1 teacher.

Meeting finished at 8.04pm

Next Meeting: Thursday 30 March 2023
